

State of California—Health and Human Services Agency  
**Department of Health Services**



GRAY DAVIS  
Governor

September 5, 2003

CHDP Provider Information Notice No.: 03-19

TO: ALL CHILD HEALTH AND DISABILITY PREVENTION (CHDP)  
PROGRAM PROVIDERS

SUBJECT: EXTENDING THE DATE FOR DISTRIBUTION OF THE CHDP NOTICE  
OF PRIVACY PRACTICES

The purpose of this Information Notice is to extend the time period for distribution of the CHDP Notice of Privacy Practices (NPP) to children receiving CHDP services, as identified in CHDP Provider Information Notice No.: 03-05. The transition period for CHDP Gateway was extended through December 31, 2003, to allow providers additional time to fully implement the electronic application process for pre-enrolling children in Medi-Cal. Therefore, the CHDP NPP is to be used through December 31, 2003, when the CHDP Gateway is fully implemented.

As a reminder, CHDP is considered a health plan and the NPP must be given to parents, legal guardians, surrogate parents, emancipated minors, or caregivers of all children receiving CHDP services and for whom a pink CHDP Eligibility Information form (DHS 4073) is completed. At the time a NPP is given, providers should document in the child's medical record the date the NPP was given. At the child's next CHDP visit, if such documentation is already present in the medical record, it would not be necessary to give out another NPP. One NPP entry per medical record is adequate.

The CHDP NPP is available at the Children's Medical Services Branch web site, <http://www.dhs.ca.gov/chdp> in English and Spanish. Your continuing participation in the CHDP Program is greatly appreciated. If you have any questions, please contact your local CHDP Program office.

**Original Signed by Maridee Gregory, M.D.**

Maridee A. Gregory, M.D., Chief  
Children's Medical Services Branch



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